



## Management and Leadership Course

CMI Level 5 Management and Leadership – Online Distance Learning

### About the Course

The Level 5 qualifications in Management and Leadership are designed for practising middle managers and those aspiring to senior management who want to develop their core management skills such as managing resources, recruitment and information management. These qualifications focus on the personal development of the individual learner's management capabilities and competencies.

This qualification has four levels:

#### **Award**

Our Level 5 Award in Management and Leadership lets you strengthen and develop your knowledge of middle management by focusing on specific management areas that are applicable to your job.

The award consists of 1 unit and has a minimum of 40 TUT (Total Unit Time) hours.

#### **Certificate**

A more extensive qualification, the Level 5 Certificate in Management and Leadership gives you a broader knowledge of middle management skills while focusing on the specific leadership areas appropriate to you and your workplace.

The certificate consists of 2 units and has a minimum of 121 TUT (Total Unit Time) hours.

#### **Diploma**

Our Level 5 Diploma in Management and Leadership is designed for middle managers and those aspiring to senior management who want to develop their key skills.

The diploma consists of 8 units and has a minimum of 370 TUT (Total Unit Time) hours.

#### **Extended Diploma**

Our Level 5 Extended Diploma in Management and Leadership is designed for middle managers and those aspiring to senior management who want to further develop their key skills. An Extended Diploma in Management and Leadership is the benchmark qualification for full CMI membership, taking you another step towards Chartered Manager status.

The extended diploma consists of 9 units and has a minimum of 540 TUT (Total Unit Time) hours.

### Accreditation Body

Chartered Management Institute

### Entry Requirements

- Be over 19 years of age
- Have work experience as a manager or a similar role



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### **Start Date**

Every Monday, except UK Bank Holidays

### **Duration**

Award - 2 months

Certificate - 3 months

Diploma - 12 months

Extended Diploma – 17 months

### **Content**

#### **Award**

- Principles of Management and Leadership in an Organisational Context

#### **Certificate**

- Principles of Management and Leadership in an Organisational Context
- Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success

#### **Diploma**

- Principles of Management and Leadership in an Organisational Context
- Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success
- Managing Stakeholder Relationships
- Managing Projects to Achieve Results
- Managing Change
- Creating and Delivering Operational Plans
- Managing Finance
- Using Reflective Practise to Inform Personal and Professional Development

#### **Extended Diploma**

- Principles of Management and Leadership in an Organisational Context
- Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success
- Managing Stakeholder Relationships
- Managing Projects to Achieve Results
- Managing Change
- Creating and Delivering Operational Plans
- Managing Finance
- Using Reflective Practise to Inform Personal and Professional Development
- Managing Performance
- Managing Equality, Diversity and Inclusion
- Managing Conflict



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### **Assessment Requirements**

- One assignment for each unit
- No examinations

### **Course Delivery**

- The course is a self-study course. It is delivered via an Online Virtual Learning Environment (VLE) called Moodle.
- Students are given a time table to follow, with assignment submission dates.
- Study materials consist of self-study online books that are available on our Online Virtual Learning Environment (VLE) called Moodle.
- Assignments are available via the Online Virtual Learning Environment (VLE) and are submitted to your tutor via the Online Virtual Learning Environment (VLE)
- Tutors will mark your assignment and feedback via the VLE.
- Tutors are also available to guide and help you with the course via the VLE.
- All students can submit a draft assignment before the final assignment is submitted to your tutor for grading.

### **Tutor Support**

Following registration, you will be allocated a UK-based tutor, who will be available by telephone and Moodle Messaging to discuss your coursework and give advice and guidance on assignments

### **Fees**

#### **Award**

£283 GBP, plus £150 GBP CMI Registration Fee (these course fees cover all study materials, personal tutor support and assessments). VAT will be charged if applicable.

#### **Certificate**

£489 GBP, plus £210 GBP CMI Registration Fee (these course fees cover all study materials, personal tutor support and assessments). VAT will be charged if applicable.

Instalment options available.

#### **Diploma**

£1849 GBP, plus £276 GBP CMI Registration Fee (these course fees cover all study materials, personal tutor support and assessments). VAT will be charged if applicable.

Instalment options available

#### **Extended Diploma**

£2266 GBP, plus £342 GBP CMI Registration Fee (these course fees cover all study materials, personal tutor support and assessments).



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Instalment options available.

For more information please check out our website at [Brighton School of Business and Management](https://www.brightonsbm.com)  
or email the enquiries team at [enquiries@brightonsbm.com](mailto:enquiries@brightonsbm.com)